

Application for *NO WORK AUTHORIZED UNTIL APPLICATION IS APPROVED BY DEPARTMENT STAFF*

HVAC, BOILER & REFRIGERATION INSPECTION & PERMIT

TYPE OR PRINT ALL INFORMATION - ALL COMMERCIAL/INDUSTRIAL PROJECTS MUST INCLUDE PLANS & DRAWINGS PER OBC 2702.1

WORK IS? RESIDENTIAL COMMERCIAL INDUSTRIAL
 NEW REPLACEMENT REPAIR ALTERATION

1	Basic Project Information (Print/Type):		
	Street Address	Apt. No.	Parcel No.
2	Owner Info (Print/Type):		
	Name/Occupant	Phone No.	
3	Contractor Information (Print/Type):		
	Applicant (if not Owner)		Phone No.
	Company Name		
	Street Address	Email Address	
	City	State	Zip Code

	DESCRIPTIONS	SIZE	UNIT FEES	NO. OF UNITS	FEES DUE
1	FURNACE & COMBINATION EQUIPMENT				
	New & Replacement Furnace, (Add A/C below), Base Fee for Residential		\$ 40.00		
	New & Replacement Ducted Equipment: Furnace, RTU, Split Systems, Combination System (Add A/C below), Base Fee for Commercial/Industrial		\$ 80.00		
	Duct Runs to be installed (Includes 1 Supply & 1 Return Trunk)		2.00		
	Non-Ducted Equipment: Space Heater, Unit Heater, Wall & Floor Unit		20.00		
	Commercial & Industrial Exhaust Hood (Type I or Type II)		30.00		
	Infra-Red Radiant Unit / Gas & Liquid Fired up to 10 units		20.00		
	Each additional unit over 10 units		5.00		
2	BOILER, HYDRONIC & SOLAR HEATING UNITS				
	Steam & Hot Water Less than 100,000 BTU/hr input		40.00		
	If above > 100K, add for each 50,000 BTU/hr input	Increments	6.00		
	Solar Heating System/Collector, Base Fee and 1 Panel		30.00		
	Each additional panel		1.50		
3	AIR CONDITIONING & REFRIGERATION				
	Air and Water A/C System, Base Fee (1 ton)		30.00		
	Each additional ton above base, Air & Water A/C		3.00		
	Commercial/ Industrial Refrigeration System, Base Fee (3 ton)		30.00		
	Each additional ton above base, Refrigeration System		3.00		
4	MISCELLANEOUS: Additions or Alterations to existing systems, etc.		\$ 40.00		
	CERTIFICATE OF COMPLETION: Residential - \$10.00/Commercial - \$50.00				
	COMMERCIAL PLAN REVIEW		\$ 60.00		
SUBTOTAL OF FEES DUE ABOVE (MINIMUM FEE IS \$30.00)					
5	Add OBC 1% Surcharge for Residential Work			1%	
	Add OBC 3% Surcharge for Commercial & Industrial Work			3%	
	Re-inspection fees		\$ 25.00		
TOTAL PERMIT FEES DUE →					

This permit is granted with the express condition, that ALL work approved shall in all respects conform to the ordinances of the City of Oregon and all laws of the State regulating the construction, installation, repair and alteration of the above and may be revoked at any time upon violation of any provision of said laws. All permits expire within one (1) year from the date of issue if work has not commenced and two (2) years if work has not been completed.

CALL 24 HOURS IN ADVANCE FOR REQUIRED INSPECTIONS AT (419) 698-7071

X	Applicant Signature:	Date:
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DO NOT WRITE BELOW THIS LINE - FOR OFFICIAL USE ONLY

RECEIPT NUMBER	DATE PAID	FEE PAID	Application Approved: Comm. Bldg. & Zoning Insp.	Date

PERMITS ARE NOT TRANSFERABLE OR REFUNDABLE