



Police Report Request

This form must be completed thoroughly and accurately to ensure that we are able to find the record you are requesting. You are not required to provide your name or contact information but this allows us to contact you in order to clarify your request if needed. This form may be dropped off at the Records Office, faxed to 419-698-7104 or emailed to opdrecords@oregonohio.org

Type of Incident <input type="checkbox"/> Crime <input type="checkbox"/> Crash <input type="checkbox"/> Other (Describe):	Report Number (If known)
Nature (Crash, Assault, Theft, etc.)	
Date and Time of the Incident	
Location of Incident	
Name of the Victim, Suspect or Driver	
Additional Details that may help us locate the record	
Your Contact Details	
Name	Phone
Email Address	
Mailing Address	
Preferred Delivery Method <input type="checkbox"/> Pick-up In Person <input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> Fax	

TO BE COMPLETED BY OREGON POLICE RECORDS PERSONNEL		
<input type="checkbox"/> No Record Found <input type="checkbox"/> Need More Information <input type="checkbox"/> Copy Released <input type="checkbox"/> Request Denied <input type="checkbox"/> Destroyed		
Date Received	Date Provided / Destroyed	Fee Due
Clerk	Remarks	
Requestor Notified By	Date	Time